



**Directorate of Occupational Safety  
and Health Services**

## **User Guides**



# Sign Up Process

The first step is to Sign Up if you do not have an account.

Sign up

Select Language  
Powered by Translate



Directorate of Occupational Safety and Health Services

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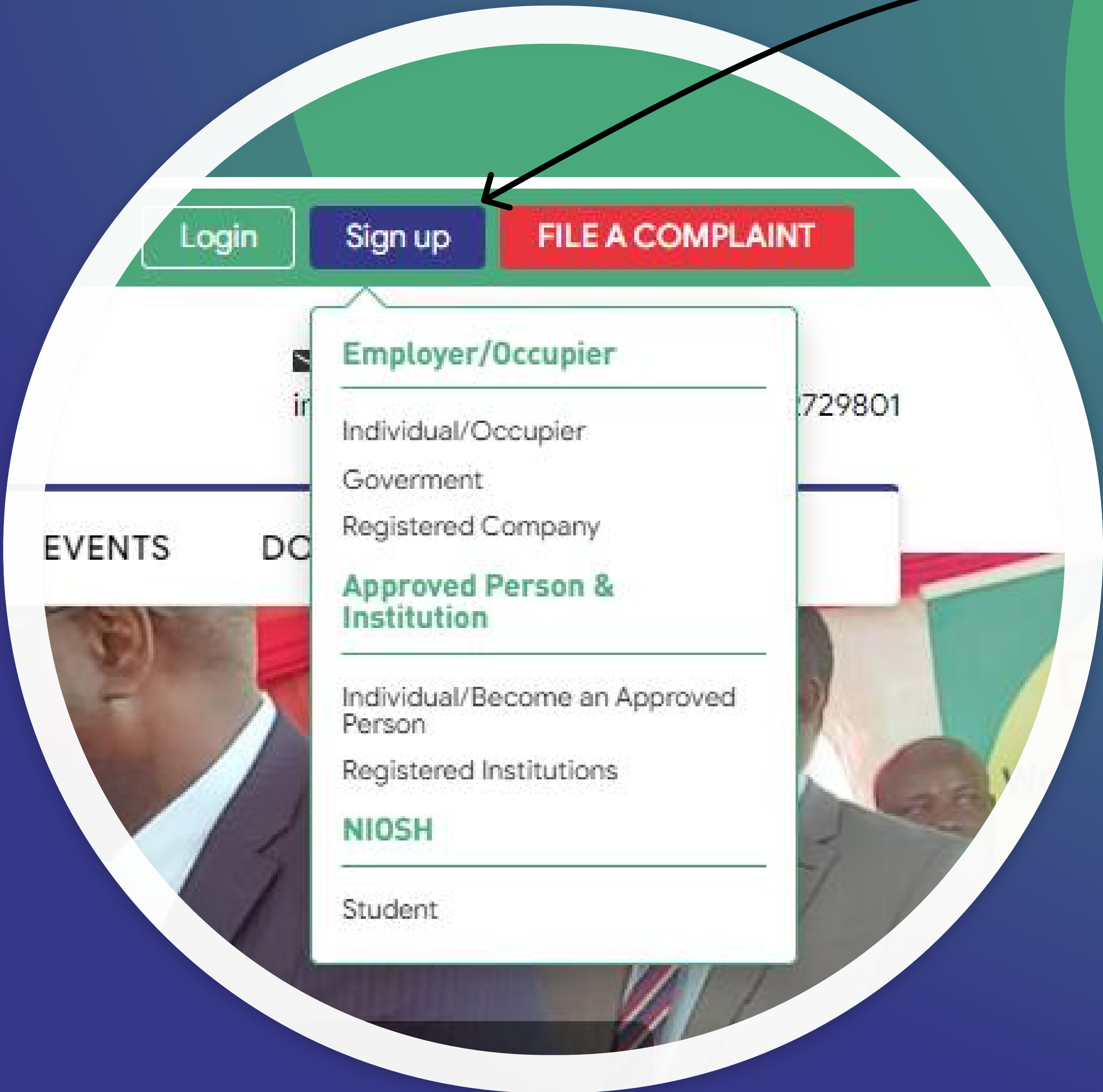
https://dosh.gov.ke/



Directorate of Occupational Safety and Health Services



# Sign Up Process



There are 6 ways to sign up for an account.  
You can sign up as:

1. Individual/Occupier - Businesses without BRS certificate
2. Government - MCDAs; Ministries, Counties, Departments and Agencies
3. Registered Company - Businesses with BRS certificate
4. Approved Person - Applications
5. Registered Institution
6. Student - NIOSH Enrollment





# Sign Up Process

Fill in your details and sign up.  
NOTE: Unique Code is provided by DOSHS Admin.  
Contact Us for assistance.

Upon clicking Sign Up button, you will receive an email from us to verify your Email Address

The screenshot shows the 'Employer Create Your Government Account' sign-up page. At the top, there is a navigation bar with a language selector, 'Login', 'Sign up', and 'FILE A COMPLAINT' buttons. The main header includes the DOSHS logo and name, contact information (Email: info@dosh.go.ke, Phone: +254 (020) 2729801), and a menu with links: HOME, ABOUT US, SERVICES, NIOSH, REGISTRATIONS, MEDIA CENTRE, EVENTS, DOWNLOADS, and CONTACTS. The main heading is 'Employer Create Your Government Account'. The sign-up form is titled 'Please Fill Below Info to Sign up' and contains the following fields: MCDA (a dropdown menu), Unique Code, Email, Password, and Confirm Password. A 'Sign up' button is located at the bottom of the form, and a link for 'Already have an account? Login Now' is provided below it. On the right side of the page, there is a vertical sidebar with 'Call Us', 'Send an Email', and 'Feedback' options.





# Sign Up Process

## Verify your Email and Login to your New Account

Fig: 1.1

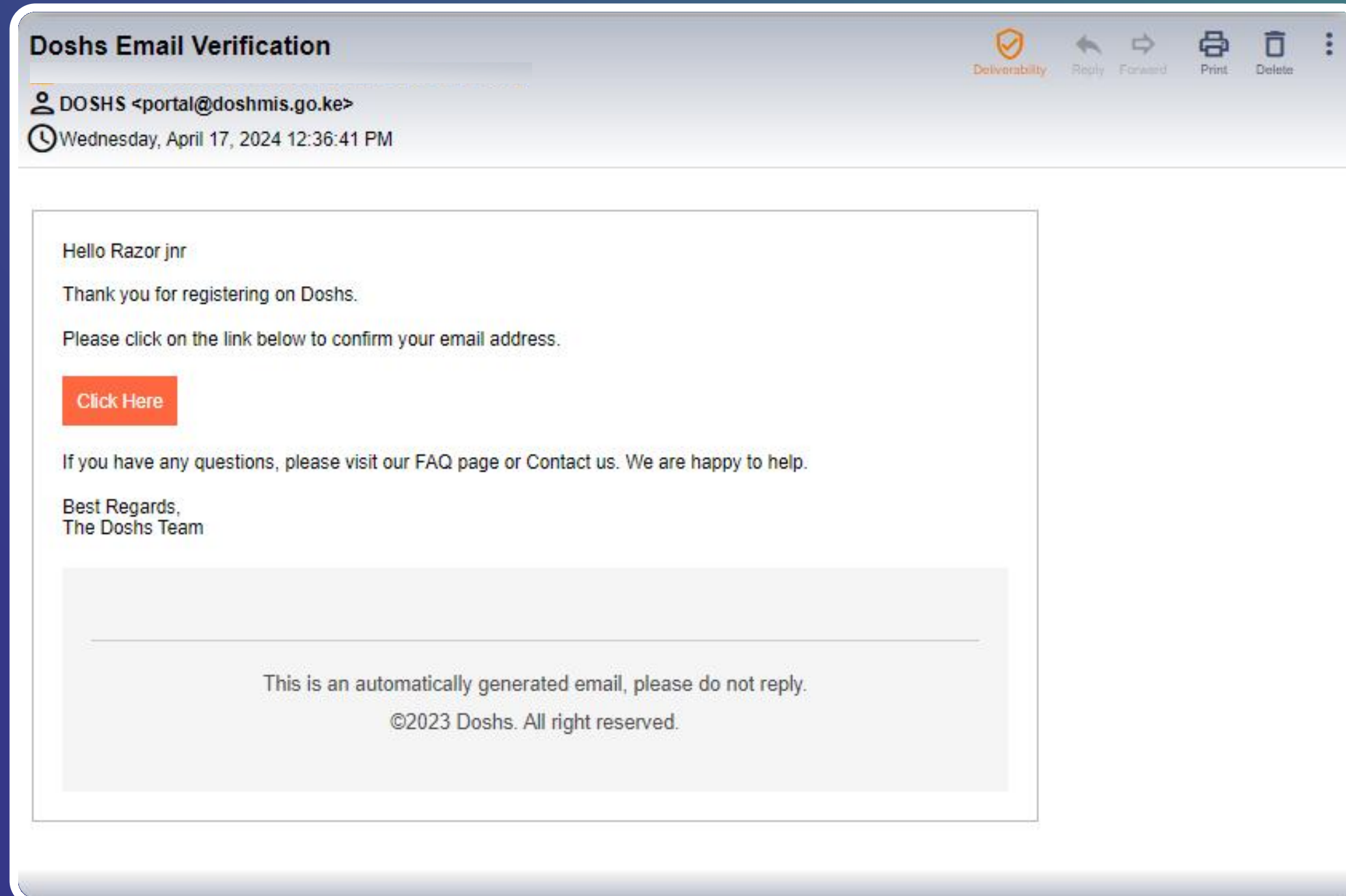
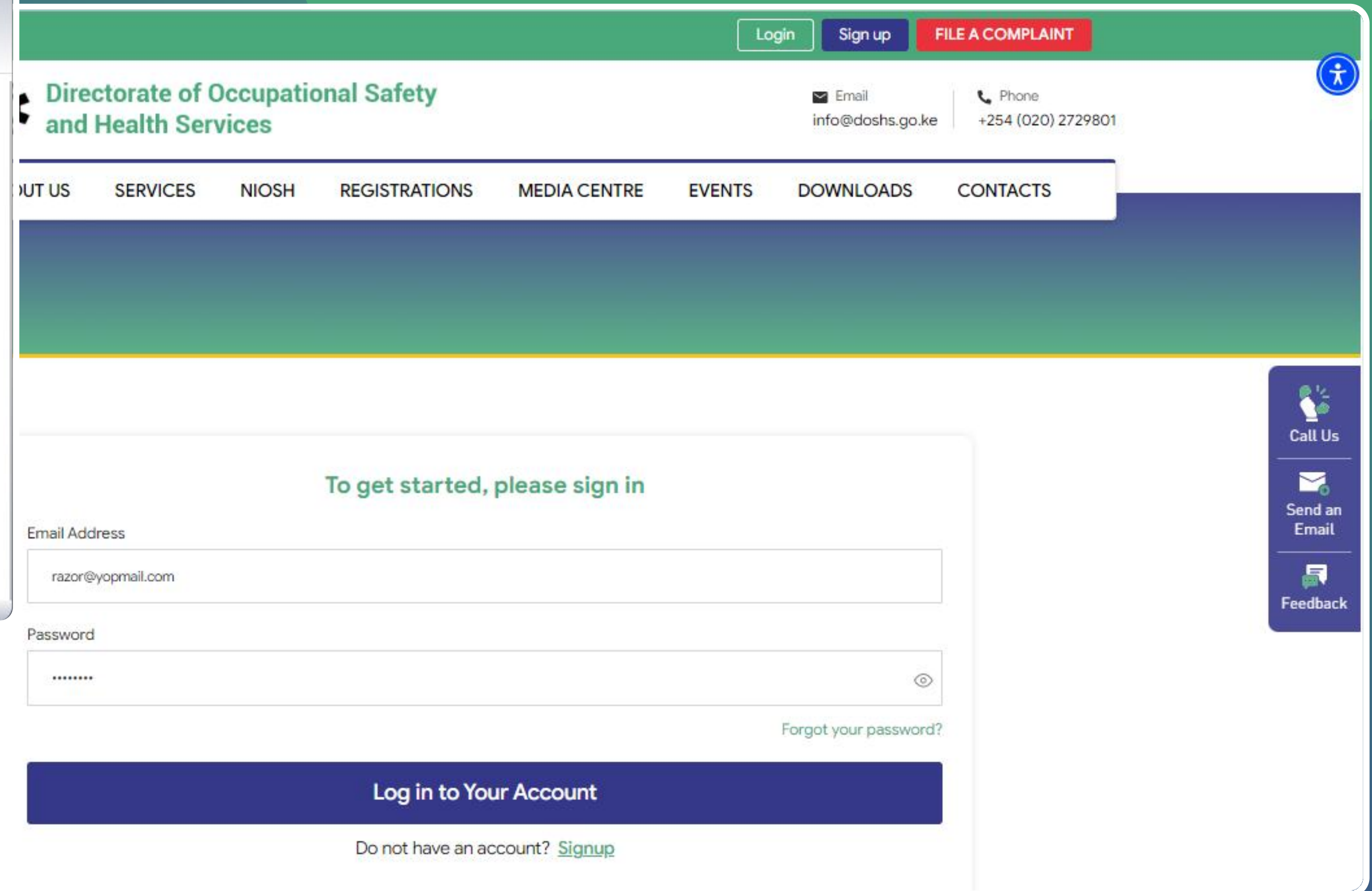


Fig: 1.2





# New Workplace/Branch Registration

Once you are successfully logged into the system, There will be a popup that will appear. First Click on the "Get Started" button, then choose whether you want to link an existing workplace or add a new workplace.

NOTE: Select Link Workplace only if you had a registered workplace with DOSHS previously in the previous system.

Fig: 2.1

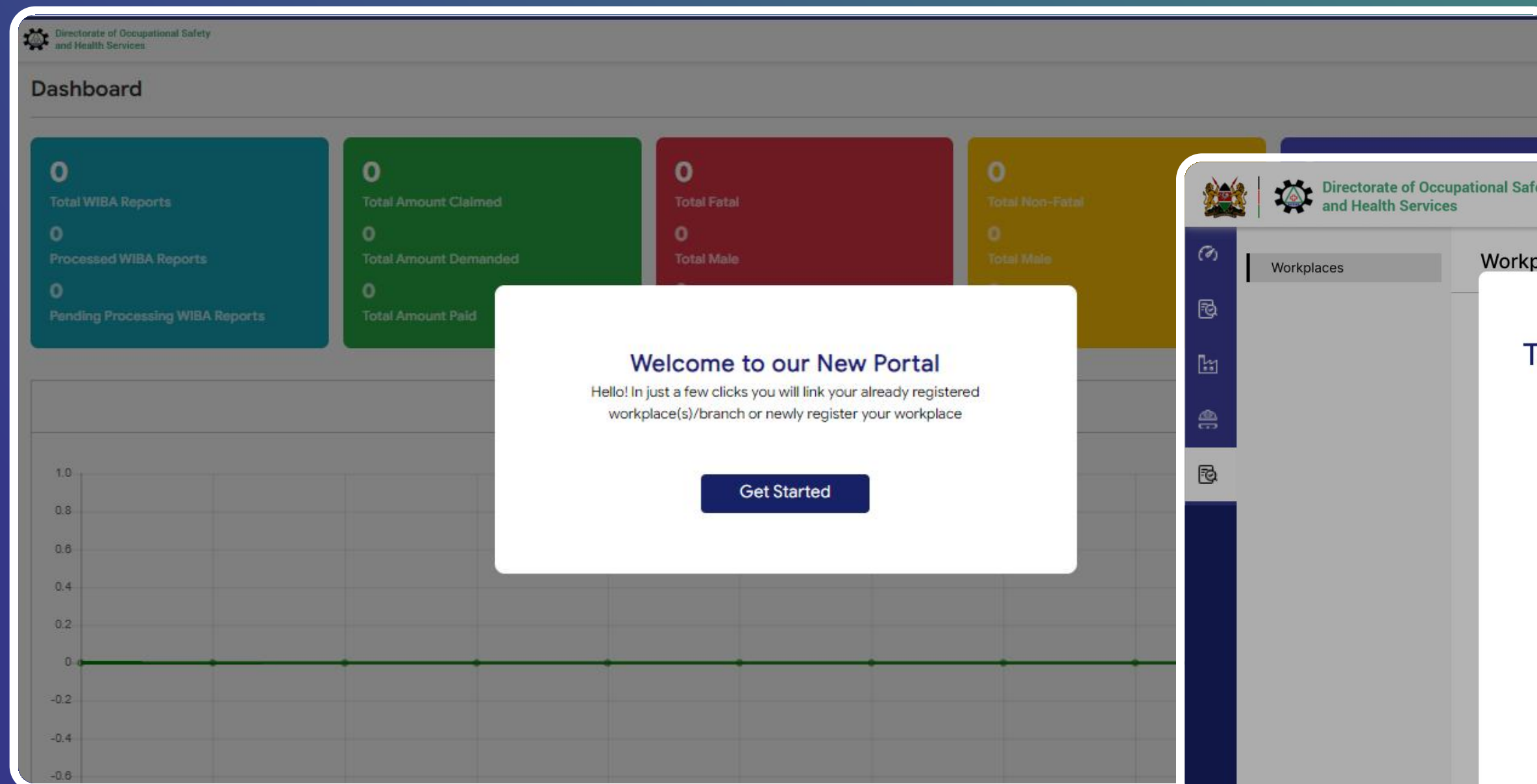
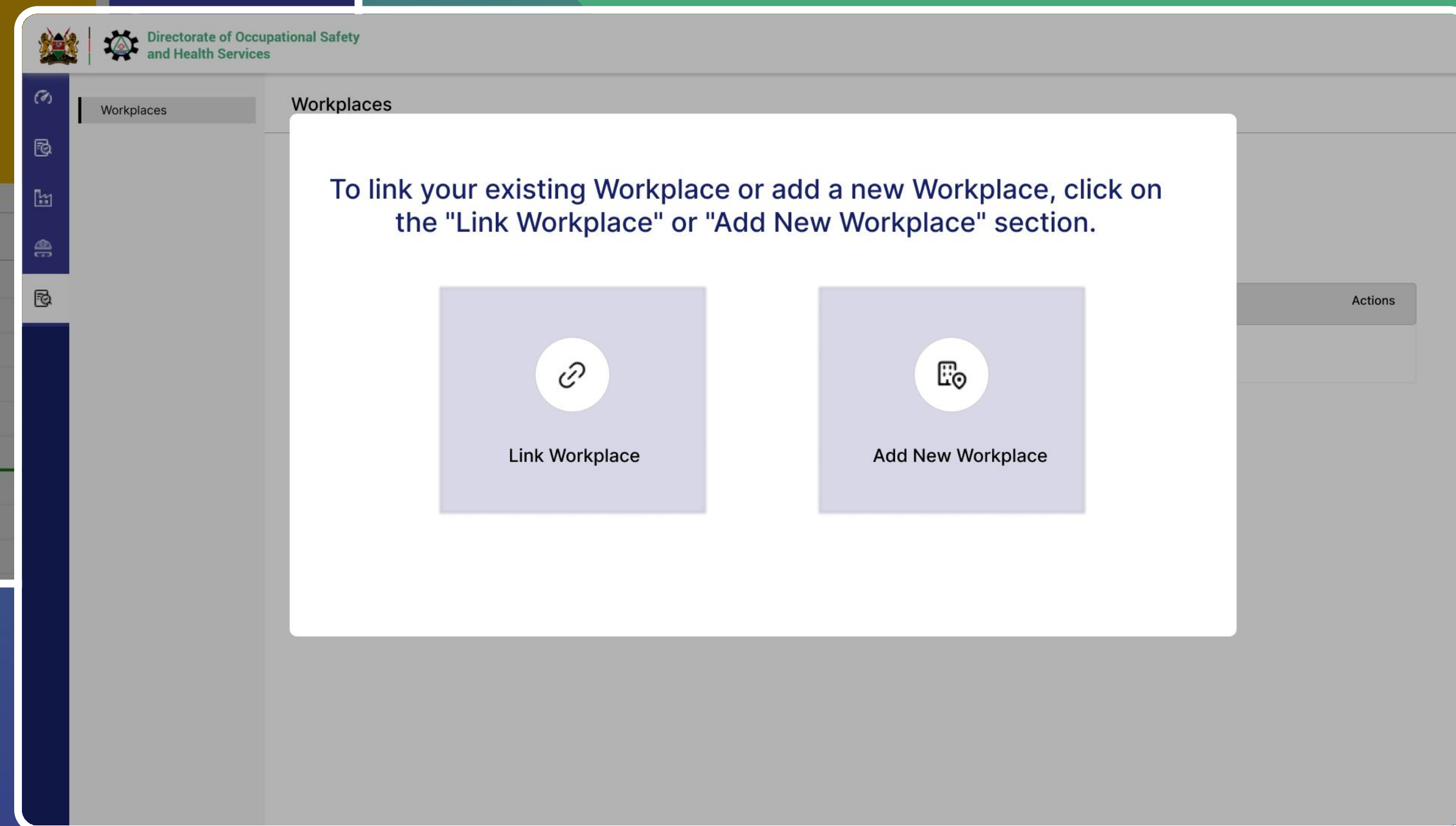


Fig: 2.2





# New Workplace/Branch Registration

When you click on Add new Workplace. You will be redirected to the page illustrated. Fill all the fields to add a workplace

Fig: 3.1

You will be required to check the declaration box before submission and payment

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New Registration

Workplace Listing

Link Workplace

**Add Workplace**

Basic Detail | Chemical Substances | Machines/Equipment | Lifting Equipment | Steam Boilers | Gas Cylinders | Refrigeration Plants | Self Assessment Detail

Name\*  
Name

Email\*  
Email

Country Code\*  
Country Code

County\*  
Select County

P.O. Box\*  
P.O. Box

Code\*  
Select Postal Code

Plot No.\*  
Plot No.

Building Name\*  
Building

Manager Phone No\*  
Manager Phone No

Specify Nature of Work\*

Give A Brief Summary Of Nature Of Work Being Done In The Workplace  
Give A Brief Summary Of Nature Of Work Being Done In The Workplace

List The Expected Hazards /unsafe Conditions In Your Workplace  
[+Add More Hazard](#)

What Precautions Have You Taken Or Intend To Take To Control The Above Hazards?  
[+Add More Precautions](#)

List The Protective Appliances And Clothing (ppe) Provided To Workers (if Any)  
[+Add More Protective Appliance](#)

Ventilation  
[+Add More Ventilation](#)

Fire Precaution  
[+Add More Fire Precaution](#)

I declare that the information given herein is true to the best of my knowledge and belief

[Previous](#) [Submit](#)

Fig: 3.2





# New Workplace/Branch Registration

After successfully submitting the workplace details, you will be prompted to make the payments, or by clicking on the link under the Payment Status Column

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Branch self assessment detail updated successfully

New Registration  
Workplace Listing  
Link Workplace

Workplace [Add Workplace](#)

Advanced Search

OSHA Reg. no	Name	Email	Phone No	Status	Payment Status	Renewals	License Expiry Date	Close/Reopen Status	Action
NRB/000043/0224	ALKIM Supplies	alkim@yopmail.com	254-6595949494	Pending	Unpaid <a href="#">Make Payment</a>	0		<a href="#">Request close branch</a>	<a href="#">View</a> <a href="#">Edit</a>
NRB/000039/0224	Alto Investments	alto@yopmail.com	254-722712673	Approved	Paid	0	26 February 2025	<a href="#">Request close branch</a>	<a href="#">View</a> <a href="#">Edit</a> <a href="#">Print</a> <a href="#">Refresh</a>

Showing 1 to 2 of total 2 entries

